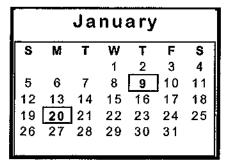
ALBANY UNIFIED SCHOOL DISTRICT 1997/98 BUDGET DEVELOPMENT CALENDAR

ACTION	RESPONSIBILITY	DATE
Adopt Budget Calendar	Board of Education	Jan 14
Budget Study Session	Superintendent/Business Manager	Jan 21
Review District/Board Goals	Board of Education	Jan 28
Budget Forms Distributed	Business Office	Feb 7
Enrollment Projections	Principals/Superintendent/Business Mgr.	Feb 11
Budget Forms Returned	Principals/Directors	Feb 13
Staffing Projections	Principals	Feb 25
Budget Development Discussions with ATA, CSEA, Local 790 and all other Employee Groups	Business Manager/Dir. of Curriculum	Apr 10
Budget Study Session	Board of Education	Apr 15
Preliminary Budget Developed	Business Office	Apr 29
Preliminary Budget Review	Administrative Cabinet	May 5
Preliminary Budget Presented to Board of Education	Superintendent/Business Manager	May 13
Final Budget Developed and Reviewed	Superintendent/Business Manager	Jun 10
Final Budget Available for Public Review	Business Office	Jun 11
Public Hearing-1997/98 Final Budget	Board of Education	Jun 24
Adoption of 1997/98 Final Budget	Board of Education	Jun 24
1997/98 Final Budget Filed with County Office	Superintendent/Business Manager	Jun 30
Final Budget Updated as per Governor's Budget and Year-End Financial Reports	Business Office	45 days after Budget Approval
Updated Final Budget Available for Public Inspection	Business Office	45 days after Budget Approval
Board Approved: January 14, 1997		

VII. SAN FRANCISCO UNIFIED SCHOOL DISTRICT BUDGET DEVELOPMENT CALENDAR FISCAL YEAR 1997-98



January 1997

Governor's Recommended State Budget for new fiscal year is released. (1/9) Enrollment Projections per site are identi-

Enrollment Projections per site are identified. (1/20)

May										
S	М	T	W	Т	F	S				
				1	2	3				
4	5	6	7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	21	22	23	24				
25	26	27	28	29	30	31				

May 1997

Executive Budget Committee meets to review budget status. (5/7, 5/21) Governor's revise of the State budget is released. (5/15)

Certified vacancies posted for voluntary transfers and consolidated staff. (5/23)

February											
S	М	Т	W	Ť	F	S					
			_			1					
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9	10	11	12	13	14	15					
16	17	18	19	20	21	22					
23	24	25	26	27	28						

February 1997

Negotiations regarding staff allocation begin. (2/1)

Meeting of the Board of Education as a Committee of the Whole. (2/4)

June									
S	M	T	W	Т	F	S			
1	2	3	4	5	6	. 7			
8	9	10	11	12	13	14			
15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30		-						

June 1997

Superintendent's 1997-98 Recommended Budget is presented to the Board of Education. (6/13)

Public Hearing on Recommended Budget. (6/17)

Adoption of the proposed budget and its revisions by the Board of Education. (6/24)

Adoption of the final budget by the state.

March									
S	М	Т	W	T	F	S			
				_		1			
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9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31								

March 1997

Teacher staffing allocation ratios are identified. (3/1)

Executive Budget Committee Meetings of the Board of Education Meetings. (3/5, 3/13)

Federal and State Categorical and Consent Decree Program allocations are provided to sites. (3/28)

vided to sites. (3/28)									
July									
s	М	T	W	T	F	s			
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6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30	31					

	April									
S	М	T	W	Т	F	S				
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6	7	8	9	10	11	12				
13	14	15	16	17	18	19				
20	21	22	23	24	25	26				
27	28	29	30							

April 1997

Staff allocations are provided to sites. (4/1)

Executive Budget Committee meet to review budget status. (4/2, 4/23) Sites submit their Federal and State Categorical and Consent Decree program budgets. (4/30)

August									
S	М	T	W	Т	F	S			
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3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									

July - August 1997

Budget Modifications to reflect adopted State Budget Act.

The District shall make available for public review any modifications in funding to the State Budget Act, within 45 days of State Adoption.